

Administration and Communications Sub-Committee

Agenda

11.00am – 1.00pm on 4th September 2014

Meeting Room U G.2, UNISON Centre, 130 Euston Road,
London, NW1 2AY

Item	
1.	Apologies for absence New representatives <ul style="list-style-type: none">- Helen Gibson replaces Bob Scruton as TPR representative- Craig Martin (Environment Agency) replaces Ian Colvin as a Technical Group representative
2.	Minutes of meeting on 8 th May 2014 – see paper A for agreement
3.	Update from the Shadow Scheme Advisory Board – see paper B for information
4.	Work plan items for the Administration and Communications Sub-Committee <ul style="list-style-type: none">a) Ill-health retirement – see paper C for discussion and decision on options to get costed by GAD and to recommend to the Shadow Scheme Advisory Boardb) Data quality – see paper D for discussionc) Working with the Communications Working Group – see paper E for discussion
5.	AOB
6.	Dates of next meetings